

Welton Parish Council

Finance & Policy Working Group

I hereby give notice to a meeting of Welton Parish Council Finance & Policy Working Group, to be held at Welton Village Memorial Hall, Cowgate, Welton on **Tuesday 10th April 2018** at 7.00pm.



Catherine Law, Clerk

clerk@weltonparish.co.uk
07807 729549

AGENDA

1. To receive any apologies for absence
2. To receive declarations of interest
3. To approve the minutes of the last meeting held 9th January 2018
4. To review banking issues
 - a. Update on progress related to primary user for HSBC bank account
5. To review bank statements and quarterly financial paperwork
 - a. Quarterly reconciliation and cash book and bank statements
 - b. Quarterly report against budget
 - c. Petty Cash log
6. To review the statements on the annual return
7. To review figures and dates for the annual return
8. To review PAYE P60 documentation
9. To review pension end of year documentation
10. To review the Bull Ings cashbook
11. To review the Bull Ings investment
12. To consider new GDPR legislation and make recommendations for implementation
13. To agree the provisional date of the next meeting as June 12th 2018