

Welton Parish Council

Minutes of the meeting held on 20 June 2023

Present: Cllrs Thane (in the Chair), Hutchinson, Mills, Peck, Skinn, Taylor, ward Cllrs Corless and Hopton

Also in attendance was the Clerk

Public Forum - None

2546 Apologies – Cllrs Paterson and Pengelly
Resolved – that the absence be authorised
Proposed by Cllr Thane and seconded by Cllr Peck

2547 Declarations of pecuniary and non-pecuniary interests
Cllrs Thane and Skinn expressed a non-pecuniary interest in item 13 (minute 2558) as Trustees of the Memorial Hall. Cllr Thane also expressed a non-pecuniary interest in item 14 (minute 2559) as Editor of Welton, Melton and Wauldby News.

2548 Dispensation requests – None received

2549 EXCLUSION OF THE PUBLIC
Resolved – that the public be excluded for consideration of agenda item 4 (minute 2550) on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of part 1 of Schedule 12A of the Local Government Act 1972.

(In making the decision the Parish Council confirmed that having regard to all the circumstances it was satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information)

Proposed by Cllr Thane and seconded by Cllr Taylor

2550 Applications for co-option to Welton Parish Council
The Parish Council had received applications from two candidates; the Clerk reminded members of the statutory criteria set for co-option.
Resolved – that i) Soraya Hutchinson and Sandra Mills be co-opted to the membership of Welton Parish Council and ii) ERNLLCA training on Being a Good Cllr and ERYC Code of Conduct Training must be completed by Soraya Hutchinson and Sandra Mills within the first Municipal year of their appointment.
Proposed by Cllr Thane and seconded by Cllr Peck

The meeting was re-opened to the public and having signed declarations of acceptance of office, Cllrs Hutchinson and Mills joined the meeting.

2551 East Riding of Yorkshire ward Cllrs report
Cllr Corless reported that she had contacted National Highways in relation to the ongoing diversion of traffic through Welton during overnight closures of the A63 during safety barrier works. National Highways had advised that works would be completed during July.

It was not anticipated that any closures of the A63 would be necessary during the construction of the new roundabout at Brough junction.

Cllr Corless had continued to receive complaints from residents regarding HGV parking overnight in Brickyard Lane, restrictions were not currently in place to prohibit HGVs.

The future use of the site formerly occupied by St. Anne's School was under consideration, including the cost benefits of residential accommodation resulting from users not being sent out of area.

Cllr Hopton reported that ward Cllrs had met with highways over the impact upon residents of speed and emissions on the A63, further updates would be provided as available.

Wykeland had submitted planning applications for two new business units and a new additional car park for users of Brough train station.

ERC had completed the tender process for the Brough junction, the successful contractor was yet to be announced.

2552 Approval of the minutes of the Annual Parish Council meeting held on 16 May 2023

Resolved – the minutes of the Annual Parish Council meeting held on 16 May 2023 were agreed as a true record
Proposed by Cllr Taylor and seconded by Cllr Skinn

2553 Approval of the minutes of the ordinary Parish Council meeting held on 16 May 2023

Resolved – the minutes of the ordinary meeting held on 16 May 2023 were agreed as a true record.
Proposed by Cllr Taylor and seconded by Cllr Skinn

2554 Finance

a. The following contractual payments were noted:
i) £8.00 bank charges for May (Welton Bull) - HSBC
ii) £0.40 service charge – Unity Trust
iii) £13.00 Mobile phone direct debit for June – EE

b. The following payments were approved:
i) £489.20 salary payment May – staff
ii) £90.00 PAYE May – HMRC
iii) £480.00 review of AGAR year ending 31-03-23 – Rackham's Accountants
iv) £460.00 room hire 2023-24 – PCC St. Helen's Church Welton
v) £513.60 silt trap maintenance May – Clearway Environmental Services Ltd
vi) £750.00 grant towards Cemetery maintenance – PCC St. Helen's Church Welton

Resolved – that the payments be approved
Proposed by Cllr Peck and seconded by Cllr Taylor

c. The following receipts were noted:
i) £84.60 savings interest May

2555 Planning

a) A response to the following planning consultation was agreed:
i) Kirkdale, 11 Dale Road, Welton (ref 23/01222/PLF)

Resolved – that the Parish Council have no comment
Proposed by Cllr Peck and seconded by Cllr Taylor

b) The following decision was noted:

i) Third party tree decision 10 Hall Walk, Welton (ref 23/01220/TCA) – no objections raised by ERC

c) The following applications referred to Planning Committee were noted:

i) Wastage Waste Management Ltd, Gibson Lane South, Melton (ref 23/00135/CM)

ii) Transwaste Recycling and Aggregates Ltd, Gibson Lane South, Melton (ref 23/00069/CM)

It was noted that both applications had subsequently been approved by ERC with conditions.

2556 Clerk's report

Annual Town & Parish Council Liaison meetings 2023 - The Clerk drew members' attention to correspondence from ERC, previously circulated, in relation to sessions on 4 and 12 July. Cllr Thane agreed to attend as Parish Council representative on 4 July, the Clerk would notify ERC to confirm his attendance.

Renewal of Currys Care and Repair Plan - The Clerk sought authority to renew the plan for the Parish Council's Del laptop, the cost of renewal being £96.00.

Resolved – that the Clerk be authorised to renew the policy for 2023-24 at a cost of £96.00

Proposed by Cllr Taylor and seconded by Cllr Thane

2557 Correspondence List – The correspondence list was noted

2558 Report from the Memorial Hall Trustees

Cllr Skinn reported that the new storage building had almost been completed. New events had been planned and details added to the hall website. Quotations had been obtained for a potential new floor in the main entrance to the hall.

2559 Welton, Melton and Wauldby News update and funding

Cllr Thane reported that the June edition had been published. Funds remaining in the budget amounted to £770.00, prices had fluctuated for printing. Members considered a request from Cllr Thane to draw down £2,500.00 from the budget of £5,000.00 set by the Parish Council towards the costs of continuing the magazine.

Resolved – that the sum of £2,500.00 be agreed and released, to be paid into the Welton News Bank Account

Proposed by Cllr Taylor and seconded by Cllr Peck

2560 Welton Pond update

Cllrs Paterson and Thane had met with a ground water specialist on 8 June when an initial assessment of small sink holes on the green, adjacent to the pond, had been undertaken. A more detailed survey had been recommended and members considered a formal proposal which included a breakdown of costs, submitted by OGI following their initial visit.

Resolved – that i) OGI be authorised to proceed with an assessment and ii) an optioneering report be brought back to a future meeting of the Parish Council.

Proposed by Cllr Thane and seconded by Cllr Peck

- 2561 Melton Pond update**
 The Clerk reported that a request had been received from volunteers for the hire of a chipper and the purchase of herbicide.
 Resolved – that i) the Clerk seeks advice from ERC regarding the use of herbicide in the pond and reports back and ii) for safety reasons a quote be obtained by the Clerk for a local company to attend site to chip and remove branches at Melton Pond.
 Proposed by Cllr Taylor and seconded by Cllr Skinn
- 2562 Grant applications from:**
i) The Hub School
 Members noted that additional information in support of the grant application had not been received and no further contact made by the school.
 Resolved – that no further action be taken
 Proposed by Cllr Peck and seconded by Cllr Taylor
- ii) Welton Pantomime Group**
 Resolved – that an initial grant of £500.00 be awarded subject to a breakdown of costs being firstly submitted to the Parish Council
 Proposed by Cllr Peck and seconded by Cllr Taylor
- 2563 AGAR year ending 31 March 2023**
 The Clerk reported that no matters of concern had been raised by Rackham’s Accountants during the intermediate review of accounts for the financial year ending 31 March 2023
 Resolved – that i) the internal audit report from Rackham’s for the financial year 2022-23 be received and noted, ii) the Annual Governance Statement 2022-23 be agreed and signed by the Chairman and the Clerk/RFO and iii) the Accounting Statement for the Annual Governance and Accountability Return be approved and signed by the Chairman. The Clerk confirmed that the inspection period would commence on Tuesday 27 June 2023, documents would be published on the Parish Council’s website and notice boards from Monday 26 June 2023.
 Proposed by Cllr Peck and seconded by Cllr Taylor
- 2564 Renewal of Parish Council Insurance Policy for 2023-24**
 The Clerk reported that quotations had been requested, to date two companies had responded, the current policy would expire on 21 July.
 Resolved – that authority be delegated to Chairman and Clerk acting in conjunction to renew the insurance policy for 2023-24 on behalf of the Parish Council.
 Proposed by Cllr Peck and seconded by Cllr Taylor
- 2565 Welton Bull Ings Charity**
 A change of correspondence form had been received from CCLA. It was noted that CCLA had been advised of the change of Clerk in November 2019, records had not been updated.
 Resolved – that Cllrs Skinn and Thane be appointed as Trustee/Executive Directors to be named on the correspondence form.
 Proposed by Cllr Taylor and seconded by Cllr Peck
- 2566 ERNLLCA whole Council Training**
 Clerk to investigate options for in house training and report back to a future meeting.

2567 Coronation Bench

Members discussed the purchase of a bench to commemorate the Coronation of King Charles III.

Resolved – that Melton Pond volunteers be consulted prior to a final decision being made as to the location of the Coronation bench, with a view to the bench being located at Melton Pond.

Proposed by Cllr Thane and seconded by Cllr Taylor

2568 Re-wilding request from resident

Resolved – that in the absence of Cllr Paterson the item be deferred to the next agenda

Proposed by Cllr Taylor and seconded by Cllr Thane

2569 Items for note or future agenda

Cllr Skinn highlighted the overgrown verge on the south side of the A63 footbridge, impeding pedestrians (service request to be submitted by the Clerk)

Cllr Taylor had been approached by a resident in Temple Close in relation to pot holes (service request to be submitted by the Clerk)

Cllr Thane expressed concern regarding flooding in Cowgate, previously assessed by ERC in spring 2020 (Clerk to contact Area Engineer at ERC)

Date and time of next meetings

Wednesday 28 June 2023 at 7.00pm – Annual Village Meeting

Tuesday 11 July 2023 at 7.00pm – meeting to be rescheduled (Clerk to arrange)

Tuesday 18 July 2023 at 7.00pm – ordinary Parish Council meeting

The Chairman declared the meeting closed at 8.39pm