

Welton Parish Council

Minutes of the meeting held on 18 February 2025

Present: Cllrs Thane (in the Chair), Barnfather, Brownlee, Hutchinson, Mills, Paterson, Pengelly, Rix, Rockett, Skinn, Taylor and Young.

Public Forum

PCSO Lynch reported that the reported mud on High Road had been cleared. The mud on Common Lane reported by a resident had also now been sorted. Information was also provided on other criminal type of activities within the parish.

Cllr Young enquired whether action would be taken against HGVs captured by the temporary cameras placed on entry into both Welton and Melton. It was noted that the Police would be required to establish that vehicles were not making a delivery in the first instance. Cllrs were requested to forward any photographs and videos of HGV vehicles to PCSO Lynch via email. It was also acknowledged that the signage on display was not sufficiently clear for drivers.

Cllr Brownlee asked whether the situation at the top of Dale Road was still being monitored. It was confirmed that the area was patrolled on a regular basis.

2939 Apologies

No apologies had been received, all Cllrs were present.

2940 Declarations of pecuniary or non-pecuniary interests

Resolved:

- a) that Cllrs Skin and Thane expressed a non pecuniary interest in item 17 (minute number 2955) as Trustees of the Memorial Hall.
- b) that Cllr Thane expressed a non pecuniary interest in item 16 (minute 2954) as Editor of Welton News.
- c) Cllr Taylor declared an interest in item 12 (minute 2950) Melton Bottom Quarry.

2941 Dispensation requests

None had been received.

2942 East Riding of Yorkshire Ward Councillors report

Ward Cllr Hopton believed that the NPRC cameras appeared to work as a deterrent to HGVs travelling through the villages, despite there being a small number of offenders. It was also noted that parking opposite South Hunsley School and near to the traffic lights in Melton would eventually be resolved.

A Brough South meeting had been attended where a debate had been held regarding the part time traffic lights at the new roundabout. It was hoped that the situation would be reviewed.

Great Gutter Lane/Swanland Hill Bottom Road required upgrading, which Cllr Hopton would pursue and Cllrs were made aware that it was agreed at the Amazon

liaison meeting that the proposed lighting arrangements for the building and surrounding area would be changed to be more acceptable.

As a member of the Environment Regeneration Committee Cllr Hopton had taken part in a debate on changes for refuse/recycling bin collections and had challenged the proposal for weekly brown bin collections. ERYC was also giving due consideration to the cost of packaging disposal, which could become the responsibility of the supplier. Different possible recycling methods for bottles had also been discussed during the committee meeting.

2943 Minutes of the Parish Council meeting held on 14 January 2025

Resolved: that the minutes of the parish council meeting held on 14 January 2025 were agreed as a true record.

Proposed by Cllr Pengelly and seconded by Cllr Skinn.

2944 Finance

a) To note contractual payments listed below:

- I. £8.00 - HSBC bank charges for January (Welton Bull)
- II. £6.00 – Unity Bank charges - January
- III. £15.34 – mobile phone direct debit for January – EE
- IV. £674.00 – Salary payment February – Staff
- V. £168.40 – PAYE February

b) To approve payments

- I. £513.60 Clearway – Silt trap
- II. £5340.00 – LITE – Christmas lighting
- III. £1764.00 – LITE – Installation and removal of Christmas lighting
- IV. £42.00 - Easy PC Jan – March 2025
- V. £1051.20 - ERYC Winter services – Salt bins Melton
- VI. £330.00 – Latitude STATS Plans Melton Pond
- VII. £780.00 – Latitude Topographic survey Melton Pond
- VIII. £144.00 – SLCC - Clerk Qualification (FILCA)
- IX. £72.00 – ERNLLCA – training
- X. £108.00 – ERNLLCA - training
- XI. £134.78 – Salary additional hours January
- XII. £33.70 – PAYE on additional hours January

Resolved: that the payments be approved.

Proposed by Cllr Taylor and seconded by Cllr Young.

c) To note payment agreed by Chair and Clerk - none

d) To note receipts

- I. £20,110.59 – Melton Wind Farm grant
- II. £118.07 – HSBC Savings account interest January

e) Quotes

I. £3708.00 – Anti-Freeze – Hanging baskets

This was an increase on last year's price and an explanation for the reason behind the increase was provided by Cllr Young.

Resolved: that the payment for the hanging baskets be agreed and approved.

Proposed by Cllr Thane and seconded by Cllr Pengelly.

2945 Appointment of Auditor for financial year 2024-2025

Formal approval of an auditor was required. Rackhams had been approached and provided a quote of £460.00 for the internal audit.

Resolved: that Rackhams be approved as the internal auditor for the financial year 2024-2025.

Proposed by Cllr Thane and seconded by Cllr Hutchinson.

2946 Grant Request (TWITS)

A grant application had been received from the local volunteer group (TWITS) for the cost of replacing a grass trimmer.

Cllrs discussed that a petrol trimmer had been previously donated and wished to have clarification of whether the volunteers still owned the item of equipment. The grant application would be an agenda item for the meeting to be held in March 2025.

2947 Planning

To agree responses to the following consultations:

Ref. No: 24/03633/CM Transwaste Recycling And Aggregates Limited Gibson Lane South Melton East Riding Of Yorkshire HU14 3HH

A discussion was held regarding the application and that there had been an open day held where proposed plans were displayed. There was no documentation regarding emissions and smells/air quality therefore it was difficult to support the application. It was noted that guidance regarding incineration had changed recently.

Resolved: that the application be strongly opposed.

Proposed by Cllr Thane and seconded by Cllr Hutchinson.

2948 Temporary suspension of Standing Order 11 (Recission of Previous Resolutions)

This motion would allow further discussion on a resolution already passed regarding agenda item 12 (minute 2950), land at Melton Bottom quarry.

Resolved: that the temporary suspension of Standing Order 11 be agreed and approved.

Proposed by Cllr Rix and seconded by Cllrs Young and Hutchinson.

2949 Land At Melton Bottom Quarry

The Parish Council had submitted a response as a consultee in November 2024 and subsequently further information had been made available from ERYC and Natural England, at least six weeks after the parish consultation. The biodiversity net gain was in question and following a discussion Cllrs agreed that they wished to reserve judgement until all the information had been gathered.

Resolved: that the Parish Council wished to reserve their position on the planning application.

Proposed by Cllr Young and seconded by Cllr Rix

2950 Clerk's report

Clerk Training – Data Protection, Internal Audit, ILCA qualification. Vision ICT website training is scheduled to take place on 19 February 2025.

Easy PC Accounts System - inputting payments from April 2024 (completed up to and including August 2024).

Windfarm Grant – monies received on 31 January 2025.

Road Closures – residents are informed of the closures via the contractor.

Press (BBC and ITV) interest in consultee response to Common Lane planning application.

Memorial Hall notice board – Perspex has been replaced, awaiting invoice.

Community Emergency Plan – requires to be updated as it is 7 years old.

Privacy Policy Statement on Website requires to be updated as it is dated May 2018 and refers to a previous Clerk.

2951 To note correspondence received and agree any action required

Noted.

2952 Melton Pond

Cllr Young provided an update on the project, which was organised by volunteers. Both OMYA and National Highways had expressed interest in supporting the work to be undertaken, in particular the gabion walls and landscaping.

2953 Welton, Melton and Wauldby News

The February 2025 issue had been distributed and sponsorship had been renewed. Cllrs noted that the next edition would be the 40th anniversary of the publication.

2954 Memorial Hall

At a recent meeting of the trustees Dave Russell announced his retirement from the committee and an advert for volunteers to take over some aspects would be placed.

The solar panels had been installed and as there was no liability for VAT the final invoice would be less than quoted. It was noted there was some additional work to be completed on the roof before the final invoice would be submitted. It was agreed that the additional work would be funded by the Parish Council as part of the grant funding.

2955 Welton Pond

Cllr Paterson reported on the planting required and an approximate cost. This would be an agenda item for the meeting scheduled to take place in March 2025.

2956 VE Day

A discussion was held regarding the event which would be held on 8 May 2025 and the proposal was that it would be a joint event with Elloughton cum Brough Town/Parish Council. Further discussion would take place during the March 2025 meeting.

2957 Communications Committee update

An update was provided by Cllr Barnfather regarding the Facebook page, Communications Strategy, Terms of Reference and meeting schedule. Cllrs agreed that a soft launch would take place and requested that Cllrs who were Facebook users to 'follow' the parish page.

A schedule of committee meetings had been put in place and the first meeting will take place on 11 March 2025.

Resolved: that a soft launch of the Facebook page would take place.

Proposed by Cllr Thane and seconded by Cllr Young.

2958 A63 Diversion/HGVs

Cllr Rix reported on HGV vehicles driving through the village and questioned what data had been collected via the cameras and could be shared. It was acknowledged that information was unclear due to the position of the Melton camera, which could be moved to ensure entering and exiting the village was captured. Cllrs were informed that the schedule of works was due to be completed at the end of March 2025, followed by the testing of the lights. National Highways contractor would finish on site by 9 May 2025 and the area clear of any works.

2959 Sexual Harassment and General Harassment Policy and Procedure

The draft Sexual Harassment and General Harassment Policy and Procedure had been considered by the Personnel Committee.

Cllrs agreed that there were a number of amendments they wished to be made to further personalise the policy prior to approval for adoption. The Clerk would amend accordingly and represent during the meeting scheduled to take place in March 2025.

2960 Finance Essentials training

ERNLLCA had requested that the Finance Essentials training to be held on 31 March 2025 at Lazaats in Cottingham be included as an agenda item to encourage attendance.

2961 Road Safety

Cllr Pengelly reported road safety issues of concern, which included the speed of vehicles travelling through the village and should speed bumps be installed as a deterrent. A discussion was held regarding individual issues.

It was agreed that thoughts, issues of concern and experiences would be gathered by Cllr Pengelly, who would email Cllrs and collate the information received with a view to holding a discussion with ERYC.

2962 Items for future agendas

- VE Day 2025
- Sexual Harassment Policy
- Welton pond planting
- Christmas light switch on prospective date was Saturday 22 November 2025
- Emails

The Chair declared the meeting closed at 8.58pm.

2963 Date and time of Next Meeting:

Ordinary Parish Council – Tuesday 18 March 2025 – 7.00 pm