

Welton Parish Council

Minutes of the meeting held on 15 April 2025

Present: Cllr Thane (in the Chair), Cllrs Barnfather, Hutchinson, Mills, Rix, Rockett, Skinn and Young.

The Clerk was also in attendance.

Public Forum

Three members of the public and the local police were in attendance.

Two members of the public were part of the East Riding Community Foundation Trust, who wished to explain the reason behind their retrospective planning application (agenda item 9a minute number 2994a). The original application had not included the fence within the title of the application, therefore ERYC had requested that a retrospective application be submitted. Cllrs asked regarding the vegetation and it was stated that there had been a lot of replanting within the boundary of the fence to replace what had been removed. A question was also raised regarding the two entrances to the site. It was explained that the second entrance was utilised for larger events. Cllr Young requested that the Parish Council be formally invited to visit the site to see what the charity had undertaken and the services they provided for the community.

PC Edgar and PC Gowan provided information regarding a local resident, who had become known to the police and who suffered from mental health issues. The police officers asked that any issues of concern should be reported to the police via 101 and by dialing 999 for any emergencies. The Mental Health team could also be contacted.

Cllrs were also informed that PCSO Lynch would be retiring on 1 May 2025.

2986 Apologies for absence

Apologies had been received from Cllrs Brownlee, Paterson, Pengelly and Taylor. **Resolved:** that the absences of Cllrs Brownlee, Paterson, Pengelly and Taylor be authorised.

Proposed by Cllr Thane and seconded by Cllr Young.

2987 Declarations of pecuniary or non-pecuniary interests

Resolved that:

- a) Cllrs Thane and Skin expressed a non-pecuniary interest in item 14 (minute 2999) as Trustees of the Memorial Hall:
- b) Cllr Thane expressed a non-pecuniary interest in item 13 (minute 2998) as Editor of Welton News.

2988 Dispensation requests

No dispensation requests had been received.

2989 East Riding of Yorkshire Ward Councilors report

Cllr Hopton expressed his gratitude for the work achieved regarding the A63 issues of concern. It was also noted that National Highways would be supporting with the Melton Pond project. A Cllr mentioned there was still some old road signage that required to be removed following work on the Brough roundabout.

2990 Minutes of the Parish Council meeting held on 18 March 2025

Resolved: that the minutes of the meeting held on 18 March 2025 were agreed as a true record.

Proposed by Cllr Hutchinson and seconded by Cllr Rix.

2991 Minutes of the Finance and Policy Working Group held on 8 April 2025

The minutes of the Finance and Policy Working Group held on 8 April 2025 were received.

2992 Finance

a) To note contractual payments listed below:

- I. £8.00 - HSBC bank charges for March (Welton Bull)
- II. £6.00 – Unity Bank charges - March
- III. £15.34 – mobile phone direct debit for March – EE
- IV. £674.00 – Clerk Salary payment – April
- V. £168.40 – Clerk PAYE - April

b) To approve payments

- I. £513.60 – Clearway – silt trap
- II. £950.40 – ERNLLCA membership
- III. £160.00 – SLCC membership
- IV. £172.22 Clerk additional hours - March
- V. £43.06 Clerk PAYE on additional hours – March

Resolved: that the payments be agreed.

Proposed by Cllr Young and seconded by Cllr Rockett.

c) To note payment agreed by Chair and Clerk - none

d) To note receipts

- I. £107.73 HSBC interest
- II. £2568.48 HMRC – VAT return Q4

e) Quotes

- I. Welton Pond Planters - £328.00 per planter
- II. Woodcraft £640.00 for Stanley Jackson Way notice board.

2993 Model Financial Regulations

It was noted that Section 5 of the regulations had been updated in March 2025 to reflect the procurement legislation changes. The Financial Regulations had been

discussed during the Finance and Police Working Group meeting and was recommended for full council approval.

Resolved: that the Model Financial Regulations be agreed and approved.
Proposed by Cllr Thane and seconded by Cllr Hutchinson.

2994 Planning

To agree responses to the following consultations:

- a) Ref. No: 25/00602/PLF Welton Croft 6 Common Lane Welton

Resolved: that there were no further comments regarding the application although Cllrs would like the fence painted to be more in keeping with the residential area.

Proposed by Cllr Skin and seconded by Cllr Barnfather.

- b) Ref. No: 25/00895/TCA The Cottage 1 Ladywell Gate Welton

Resolved: that Cllrs approved the application subject to suitable replacement planting.

Proposed by Cllr Rix and seconded by Cllr Young.

- c) Ref. No: 25/00818/STVARE Land South East Of Brickyard Lane Roundabout Melton

Resolved: that Cllrs were in support of the application as the lighting would now be less intrusive to the local area.

Proposed by Cllr Thane and seconded by Cllr Young.

2995 Communications Committee

Cllr Barnfather provided information regarding the hits and followers of the Facebook page. It was discussed that everything uploaded onto the website should also be added to the Facebook page moving forward. The document types to be used would be discussed further by Cllr Barnfather and the Clerk.

Cllr Barnfather left the meeting at this point.

2996 Clerk's report

Clerk Training

Finance Essentials on 31 March 2025, HMRC Year end on 02 April 2025.

Easy PC Accounts System

Inputting completed to the end of March 2025.

Noticeboards

Contact had made with the manufacturers of the notice boards (Woodcraft) to obtain a quote, which was £640 plus VAT just for the Stanley Jackson Way noticeboard.

Meeting dates 2025/2026

A list of meeting dates for 2025/2026 had been forwarded to Cllr Thane.

Email addresses

Cllr information had been provided to Vision ICT on 20 March 2025 for them to create .gov.uk email addresses, as yet no response had been received despite chasing on 14 April 2025.

HMRC

The financial year end had been completed on HMRC Tools and a P60 issued to the Clerk, who did not meet the criteria for auto enroll into a pension scheme.

Annual Town and Parish Planning Liaison Meetings

Meetings scheduled to take place on 12 June 2025 at 5pm or 20 June 2025 at 10am via Microsoft Teams. Cllrs wishing to attend to inform the Clerk.

Outstanding Actions

Community Emergency Plan, Privacy Policy statement, Sexual Harassment Policy and Procedure.

2997 Correspondence received and actions required

The correspondence lists were noted.

2998 Welton, Melton and Wauldby News

Cllrs acknowledged that the latest 40th year edition had excelled expectation and it had provided interesting information from bygone years.

2999 Memorial Hall

It was noted that Mr Dave Russell would be resigning as a trustee and that an advertisement had been placed for assistance with the booking and ticketing system for events.

2300 Welton Pond – scheme of works

Cllr Young had circulated an update email in advance of the meeting regarding the scheme of works planned for Welton Pond. Details on what would be achieved as part of the planting around the pond side of the church wall had been provided. The scheme was also intended to increase the biodiversity of the pond. The proposed spend was £2492.80 plus VAT in total for eight planters, which would stretch across five-six meters of the pond wall. The price included a five percent discount.

Resolved: that Cllrs approved the amount of £2,492.80 plus VAT to be spent on the Welton Pond planting.

Proposed by Cllr Young and seconded by Cllr Rix.

2301 No Mow May

Cllr Young had contacted ERYC to discuss the areas involved with 'no mow May' and that part of the church area would still be cut to accommodate wedding photos. A resident on Stanley Jackson Way had requested that an area of grass opposite their house not be included. The Clerk would contact the resident to keep them informed and ERYC would be asked to do what they would normally.

2302 Village signs

Information had been obtained from ERYC as to their involvement with new village signs and information had been received stating that the parish would be responsible for bespoke signage. The Street Lightening Department would be involved with the installation of any new signage and the removal of existing. Cllr

Young would communicate with a member of the Street Lighting Department and request a site visit to discuss further.

2303 Railings – Smootings

The Clerk would contact Cllr Taylor to establish his position regarding the installation of the railings. An external contractor would be employed should Cllr Taylor not be able to undertake the work required.

2304 Annual Village meeting

A discussion was held regarding the annual village meeting, which would be held on 9 May 2025, and it was agreed there would be welcome drinks offered followed by the meeting and refreshments afterwards.

A flyer would be created to advertise the meeting, which would be posted onto the Facebook page, uploaded onto the website and displayed on the parish noticeboards. Doors to the Memorial Hall would be open from 6.30pm and the meeting itself would commence at 7.00pm. The Clerk would contact the local policing team to establish their availability.

2305 Road Safety update

Cllr Pengelly was not in attendance to discuss road safety, therefore it would be added to the May 2025 meeting agenda.

2306 Welton Garden Festival

Permission was requested by the Gardens Festival Committee for stalls/gazebos on the village green for the event due to take place on 29 June 2025. Cllrs acknowledged that the church had their own insurance, evidence of which would be forwarded in due course.

Resolved: that approval given for stalls/gazebos to be utilised on the Green for the Welton Garden Festival.

Proposed by Cllr Thane and seconded by Cllr Young.

2307 Items for note for future agendas

- Pond fishing
- Road Safety update

2308 Date and time of Next Meeting:

Annual meeting - Tuesday 20 May 2025 at 7.00pm followed by Ordinary Parish Council meeting.

The Chair closed the meeting at 8.45pm