

Welton Parish Council

Minutes of the meeting held on 17 June 2025

Present: Cllrs Thane (in the Chair), Brownlee, Mills, Paterson, Rockett, Skinn, and Taylor.

Ward Cllr Hopton was also present.

The Clerk was also in attendance.

Public Forum

One member of the public was in attendance.

The East Riding Community Foundation Trust would be holding two charity events. A walk for autism on 16 August 2025 at 12pm, adults and children were welcome. Also, a 'learn to save a life' event would be held on 27 September 2025 at 2pm. Leaflets would be placed on parish website, Facebook page and noticeboards.

2349 Apologies

Apologies had been received from Cllrs Barnfather, Hutchinson, Pengelly and Young. At the time of the meeting no apology had been received from Cllr Rix.

Resolved: that the absences of Cllrs Barnfather, Hutchinson, Pengelly and Young be authorised.

Proposed by Cllr Taylor and seconded by Cllr Rockett.

2350 Declarations of pecuniary or non-pecuniary interests

Resolved that:

- a) Cllr Skinn expressed a non-pecuniary interest in item 15 (minute 2363) as a Trustee of the Memorial Hall;
- b) Cllr Thane expressed a non-pecuniary interest in item 14 (minute 2362) as Editor of Welton News.

2351 Dispensation requests – None had been received.

2352 East Riding of Yorkshire Ward Councilors report

Cllr Hopton provided an update on the following:

- Parking outside of South Hunsley School;
- Omya meeting;
- Brough South Liaison meeting;
- Brough new station car park;
- Common Lane diversion;
- Amazon building in Melton.

2353 Minutes of the Parish Council meetings held on 20 May 2025

Resolved: a) that the minutes of the ordinary parish meeting held on 20 May 2025 were agreed as a true record;

- b) that the minutes of the annual parish meeting held on 20 May 2025 were agreed as a true record.

Proposed by Cllr Taylor and seconded Cllr Rockett.

2354 Finance

- a) To note contractual payments listed below:

- I. £8.00 - HSBC bank charges for June (Welton Bull)
- II. £6.00 – Unity Bank charges - June
- III. £16.31 – mobile phone direct debit for June – EE
- IV. £47.00 – ICO – Data Protection
- V. £674.00 – Clerk Salary payment – June
- VI. £168.40 – Clerk PAYE - June

- b) To approve payments

- I. £ 552.00 Rackhams – Internal Audit
- II. £ 40.22 Memorial Hall – Noticeboard refurbishment
- III. £1075.00 – Mayfield Nursery – Planters
- IV. £168.05 – Vision ICT - .gov email addresses
- V. £54.00 – ERNLLCA – Clerk training
- VI. £104.83 – Clerk additional hours May
- VII. £26.21 – Clerk PAYE on additional hours May
- VIII. £100.00 - HMRC penalty assessment charge

Resolved: that the payments be approved.

Proposed by Cllr Skinn and seconded by Cllr Rockett.

- c) To note payment agreed by Chair and Clerk - none

- d) To note receipts

- I. £100.68 - HSBC interest.

- e) Quotes

- I. No quotes to consider.

2355 AGAR

Cllrs worked through the annual governance statement (2024/2025) questions and agreed that there was a sound system of internal control in place.

Resolved:

- a) that the Annual Internal Audit Report be received;
- b) that the Annual Governance Statement 2024/2025 be approved;
- c) that the Accounting Statement 2024/2025 be approved;
- d) that the setting of the commencement date for exercise of public rights be agreed.

Proposed by Cllr Rockett and seconded by Cllr Mills.

2356 Renewal of Insurance Policy

Zurich Insurance had quoted £767.32 compared with £747.40 paid the previous year. It was noted that the payment was required to be made by 21 July 2025. Cllr Thane requested that the amount of assets itemised on the policy was to be checked and any changes to the cover be established. Approval would be deferred to the meeting scheduled to be held in July 2025.

2357 Grant Application

St. Helen's Church application form and accounts information had been provided in advance of the meeting. A discussion was held regarding the revised amount of the claim. Cllrs were happy to support the maintenance of the church cemetery therefore it was proposed that an amount of £1000.00 be approved.

Resolved: that £1000.00 be approved as a parish grant.

Proposed by Cllr Skinn and seconded by Cllr Taylor.

2358 Planning

To agree responses to the following consultations:

a) Ref. No: 25/01378/PLF Allam Marine Wyke Way Melton

Resolved: that no comment be made on the application.

Proposed by Cllr Rockett and seconded by Cllr Taylor.

b) Ref. No: 25/01540/PLF Golden Oak 3 Danegeld Garth

Resolved: that there were no objections to the application.

Proposed by Cllr Paterson and seconded by Cllr Taylor.

2359 Communications Committee

Cllr Brownlee confirmed that everything had been posted onto the Facebook page as requested. It was noted that the clerk had been unable to set up a Facebook account to enable her to be an administrator on the parish account. Assistance would be provided to resolve the situation.

2360 Clerk's report

Clerk Training – Planning Day 5 June 2025, AGAR GDPR compliance 13 June 2025. Also booked onto ERNLLCA Conference scheduled to take place on 21 October 2025.

Notice Boards - Brickyard Lane currently undergoing refurbishment, update received on progress made.

Ashes to be scattered – received confirmation from family, they were happy with response from the parish.

.gov.uk Email addresses – Two Cllrs had not yet confirmed set up of the new accounts, account details would be resent. It was agreed that the new accounts would be utilised moving forward. It was also requested that when replying to emails that 'reply to all' was not to be used.

Telephone numbers required for website – Telephone numbers for Cllrs were requested for the parish website.

2361 Correspondence

The correspondence lists were noted.

2362 Welton, Melton and Wauldby News

Cllrs were informed there had been a delay in receipt of the publication from the printers.

2363 Memorial Hall

There was no update provided.

2364 Road Safety update

Cllr Pengelly would provide an email update on road safety.

2365 Pond Fishing

The Clerk had made contact with the Environment Agency to seek advice and the information obtained was to erect signage to inform members of the public that fishing was not permitted in Welton and Melton ponds. A discussion was held and it was agreed that no fishing signage information would be obtained and that the matter would be an agenda item for the meeting scheduled to take place in July 2025 for further discussion.

2366 To receive any other items for note for future agendas

- Pond fishing
- Insurance
- Conifers along the beck

2367 Date and time of Next Meeting: Tuesday 15 July 2025 at 7.00pm

The Chair closed at 8.25pm