

Welton Parish Council

Minutes of Meeting held 15th March 2016 at 7:00 pm

Present were Councillors Peck (in the chair), Banks, Boyle, Fairweather, Gill, Roberts, Rockett, Walker and Wilde. Also in attendance was the Clerk.

982. Public Forum

None required.

983. Apologies

Apologies were received from Cllr. Hughes and Ward Cllr. Abraham.

984. Declarations of interest

None were declared.

985. Dispensation Requests

None had been received.

986. To receive the police report

The report was noted – two commercial crimes.

987. To receive the Ward Councillors report

Cllr. Walker reported that she and Cllr. Abraham had met the Head of South Hunsley School and talked about a number of matters including traffic issues; the Head will attend the next Council meeting to discuss Lowfield Lane. He confirmed that any rumours about the temporary primary school being in place for longer than two years, were just rumours.

A resident has highlighted the state of the footpath on East Dale Road and suggested that it be made wider.

Brough South: Cllr. Walker was asked whether it was a planning condition that the new bridge over the railway be constructed before the new school and houses are occupied; she will find out.

988. To approve the minutes of the previous meeting

Resolved – that the minutes of the meeting held on 16th February 2016 are a true record.

The resolution was proposed by Cllr. Banks and seconded by Cllr. Gill.

989. Clerks Report – to receive the report and discuss any matters arising not otherwise on the agenda

The Clerk reminded Councillors to keep their register of interests up to date.

990. Finance

a. To agree whether to opt out of the default external audit service (from 2017-2022)

Resolved – that the Council use the default external audit service provided through SAAA.

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Roberts

b. To agree an internal auditor for the current year

The quote is the same as last year and Rackham's has confirmed that most of the recommended checklist for an internal audit is covered (any other items just needing verbal confirmation).

It was suggested that it was good practice to change internal auditor now and again so it was noted that this would be considered next year.

Resolved – that Rackham's are the internal auditor for this year.

The resolution was proposed by Cllr. Gill and seconded by Cllr. Boyle

- c. To approve the payments listed below:
- | | | |
|---------------|-------------------------------------|-------------------------------------|
| i. £ 566.64 | Helena Crutchley | Salary & allowance (Standing order) |
| ii. £ 11.96 | Orange | Phone (Direct Debit) |
| iii. £ 18.00 | Helena Crutchley | Leaflets Card Fee |
| iv. £ 54.00 | ERNLLCA | Training |
| v. £ 118.00 | The Society of Local Council Clerks | SLCC Membership |
| vi. £1467.36 | Woodcraft (UK) Ltd | Noticeboard |
| vii. £2592.00 | The Planning Cooperative | Community Plan event |

Resolved – that the above payments be approved

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Rockett.

- d. To approve the receipts listed below:

- i. £ 3.23 Feb Interest (Savings account)

The receipts were noted.

991. To review the asset register and make any updates as necessary

It was noted that the register may need reviewing after the work on the Mill Dam had completed; the Clerk confirmed that items are added as they are purchased. No updates were required and the asset register was accepted.

992. To review the risk register and make any updates as necessary

It was agreed that this will need reviewing once the work on the Mill Dam was complete. A query was raised on the matter of governance of the Memorial Hall; the risk only manifests if there are not enough Trustees in place to manage the Hall; the matter of how many Trustees are nominated by the Council is not identified as a risk. No updates were required and the risk register was accepted.

993. To receive an update from the Personnel Committee on employee pension provision

The Personnel Committee had met and decided to recommend to Council that the Clerk be placed in the Local Government Pension Scheme as soon as possible, subject to her wishing to join. It will be an agenda item for the next meeting.

994. Planning

- a. To agree a response to the following consultations:

- i. 16/00641/PLF Welton Heights, Wauldby Road Erection of canopy to front and two storey extension to side

Resolved – that a response of ‘No Comment’ be returned for 16/00641/PLF

The resolution was proposed by Cllr. Fairweather and seconded by Cllr. Banks.

995. Mill Dam - to review the documents for tender and agree any actions needed

It was agreed that more time was needed to review the documents, so the Clerk will arrange a meeting on 29th March at 7pm just to discuss this matter.

996. Community Plan - to discuss future meetings, actions needed and agree any budget needed

A meeting to progress matters following the event in January had been booked for April 2nd but after some discussion, it was agreed that this date was too soon to give proper notice to interested residents. It was agreed to use this date to have an informal meeting of Councillors to design and plan the public meeting. The public meeting may be amalgamated with the Annual Parish Meeting on April 20th. It was noted that Dave Hickling is not available for 2nd April; it was also noted that any future use of his time will need a resolution to approve a budget. The Clerk to alter the booking for 2nd April to 10:30-12:30 in the committee room.

997. The Queen's 90th birthday – to discuss celebrations and give permission for the Memorial Club to use the village green on 12th June

The Clerk had received a request from Cllr. Hughes for an agenda item to discuss collaboration but Cllr. Hughes was not present and the Clerk had no further details. The Memorial Club had requested permission to use the village green on 12th June; the event was welcomed and permission was given subject to the usual conditions of not attaching anything to the trees and having the relevant insurance in place to cover the event.

998. To discuss school buses coming through Welton village centre

No further information had been received on the agreement with bus companies so it was agreed to defer the matter until something had been received. It was noted that the Council supports the use of school buses but does not wish them all to come through Welton village centre.

999. To discuss the Highways Issues raised at the Community Plan Event

Three issues were raised:

- 1) Congestion in the village causing queues on the A63; it was not clear which direction is the issue – more data is needed to support looking into this. Cllr. Walker is meeting with Highways England, in her role as Ward Councillor, to look at incidents on the A63
- 2) Problems at the bottom of Kidd Lane; a mini roundabout was suggested but this was not felt to be appropriate for a rural village nor did Councillors feel that it would help visibility at the junction
- 3) Cyclists on the path along the A63 near The Forge; this is Highways England land – the Clerk to forward previous correspondence about this to Cllr. Walker for her meeting with them.

1000. To decide whether to put a litter bin at the top end of Dale Road

It was reported that the resident who owns land at the end of Dale Road would be amenable to the idea of a bin on their verge. However it was questioned how effective this would be as most littering of dog fouling bags is occurring further up the dale on someone else's land. It was agreed to find out the locations where East Riding Council could empty a bin, before approaching landowners.

1001. To discuss the woodland on the corner of Gibson Lane North adjacent to Melton pond and agree any action required

The land being built on next to the A63 was thought to have belonged to Highways England but it is believed that, because Highways did not use the land, it reverted back to the original owners who then sold it on. This has raised concerns about the woodland on the corner of Melton Old Road which is also owned by Highways England. The Clerk has previously written to them asking if they would consider transferring ownership to the Parish Council but has had no response. It was agreed to try and register the land as an 'asset of community value' so that any potential sale of the land would be notified to the Parish Council.

Resolved – that the land be registered as an 'asset of community value'

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Gill

1002. To agree whether to produce a monthly communication for the Memorial Hall Trustees

The matter of a two-way communication had been discussed at the Trustees meeting and it was suggested that Councillors who are also Trustees could report verbally at Council meetings. A similar process could happen to report Council information although all meetings and minutes are in the public domain anyway. It was agreed to have a regular item on the Council agenda 'to receive a report' from the Trustee representatives.

1003. To note correspondence received

- a. Traffic issues – Kath Mould

The Council has made many attempts to get South Hunsley School to look into the problems of traffic around the school – Councillors will raise the issue again when they next meet the Head of School.

b. Date of Village Taskforce Walkabout

The proposed date of 19th April at 9:45am was accepted; Cllrs. Peck and Banks will definitely attend and possibly Cllrs. Gill and Rockett. Cllr. Peck asked that any issues to be raised are emailed to her (including problems with moss in Fairfield View and gullies that need cleaning).

It was noted that the barrier at the head of the Beck looks as if it has been hit – one of the concrete posts is cracked; the Clerk to report it.

c. Police feedback request

Not much feedback had been received; some Councillors questioned whether it was good use of the officers' time to attend meetings unless there were exceptional circumstances. It was agreed to ask a representative to the APM.

1004. To receive any other items for note or future agendas

The Annual Parish Meeting will be held on April 20th at 7pm.

1005. To confirm the date of the next full Council meeting as April 19th 2016.

The April meeting will be on April 19th but an additional meeting will be held on March 29th – see minute 995 above.

The Chairman declared the meeting closed at 8:56 pm.