

Welton Parish Council

Minutes of Meeting held 15th November 2016 at 7:00 pm

Present were Councillors Peck (in the chair), Banks, Boyle, Gill, Roberts, Rockett, Walker and Wilde. Also in attendance was the Clerk, PCSO Lynch and two members of the public.

1178. Public Forum

Mr & Mrs Nicholson spoke in support of the planning application at The Lodge on Kidd Lane. They emphasised that they wanted to enhance the area and build the extension in keeping with the existing building. They do not feel that the extension is substantial, as part of the area is currently a lean to under a canopy. They noted that the building was in a bad state when they bought it and they have worked to improve it in a way that was in keeping with the area; they also noted that the house would still be the smallest on Kidd Lane. They asked Council to take these points into consideration when responding to the application. It was asked whether the building needed buttressing on the outside, as the ground slopes down; there will be a step inside.
The two members of the public left the meeting.

1179. Apologies

Apologies were received from Cllrs. Hughes and Fairweather and Ward Cllr. Abraham.

1180. Declarations of interest

Cllr. Gill declared a pecuniary interest in the planning application at 4 The Green and withdrew from the table during the discussion of that item.

Cllr. Peck declared a non-pecuniary interest in the planning application at The Lodge, Kidd Lane.

Cllr. Walker declared a non-pecuniary interest in the planning application at 25 Cowgate.

1181. Dispensation Requests

None had been received.

1182. To receive the East Riding of Yorkshire Councillor's report

Ward Cllr. Walker thanked Cllr. Boyle for highlighting the fact that St Modwen has been given leave to appeal.

She has been in contact with Transwaste as there has been lots of bad odour recently and is awaiting a reply.

It was noted that Great Gutter Lane is within the weight limit restriction envelope but lorries appear to use it to avoid going down to the Humber Bridge on the A164.

There is soon to be a meeting to discuss opening hours of Swanland library.

She is trying to get a meeting with the primary school to discuss parking problems around Reynolds Close.

She has received a response from Highways England to her letter; the Clerk has also received a response which she will distribute.

It was reported that fly tipping of asbestos at the top of Chapel Lane has been reported to East Riding for removal.

PCSO Lynch arrived.

It was reported that parents had been seen dropping pupils off in the A63 slip road.

1183. Police Report

PCSO Lynch apologised for not attending meetings recently, due to shift patterns and a reduction of staff. Regular crime figures are not currently being produced on a parish basis – does the parish want them? It was thought that they would be welcome if accurate but there can be mistakes as the figures have to be produced manually. It was thought that trend was more important than figures.

He noted that he is now a wildlife & rural crime officer. He also noted that he will mention to the school that pupils are being dropped on the slip road.

PCSO Lynch left the meeting.

1184. To approve the minutes of the previous meeting

Resolved – that the minutes of the meeting held on 18th October 2016 are a true record.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Walker.

1185. To note the notes from other meetings

- a. Emergency Plan Working Group 25th Oct 2016
- b. Meeting with Dave Hickling about the Community Parish Plan 3rd November 2016

The notes were noted.

1186. Clerks Report – to receive the report and discuss any matters arising not otherwise on the agenda

The Clerk reported that she had submitted an application for the area at Melton Pond to be registered as an asset of community value ie the pond, the grassed area and the woodland. Unfortunately, only an application for the grassed area can be accepted as the pond is common land and therefore already protected and the woodland is 'operational land' and is excluded from the legislation. It was agreed to try and register the grassland and to write once again to Highways England about taking over ownership of the land. It was agreed that the Ward Councillors would support the request and that a copy of the letter should be sent to David Davis MP.

1187. To agree to update the Financial Regulations.

The proposed changes were as put forward last month – there are no guidance notes for the model.

Resolved – that the updated Financial Regulations be adopted.

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Roberts.

1188. Finance

- a. To agree whether to pay for repairs to the Church roof lights

The Clerk had recently been asked to arrange a repair to the church roof lights as the PCC believe that the Council is 'responsible' for them. She queried the level of responsibility, noting that the lights are not on the asset register (as she does not believe that the Council owns them) and therefore not covered by liability insurance.

It was thought that the Council might have gifted the ground lights as a millennium celebration; it is thought that Council agreed in the past to light the clock; the position regarding the roof lights is unknown.

It was agreed to ask for an informal meeting with the church to establish what it is thought the Council is responsible for, so that the two parties can come to a mutual agreement and avoid confusion in the future.

Resolved – to have an informal meeting with the church to come to a mutual agreement about responsibility for lights and clock.

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Peck.

- b. To consider the quote for writing the Community Parish Plan and agree action

Resolved – that the quote from Dave Hickling be accepted

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Gill.

- c. To approve the payments listed below:

i.	£ 541.73	Helena Crutchley	Salary & allowance (Standing order)
ii.	£ 12.12	Orange	Phone (Direct Debit)
iii.	£ 181.09	East Riding of Yorkshire Council	Pension
iv.	£ 1320.00	Mason Clark Associates Limited	Project Management
v.	£ 100.00	Laurence Smith	Tree Report
vi.	£ 120.00	Wold Trees	Stump grinding

Resolved – that the payments be approved

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Rockett.

- d. To note the payment to the Chair for expenses taken out of Chairman's Allowance

Resolved – that the payment be noted and signed off.

The resolution was proposed by Cllr. Rockett and seconded by Cllr. Gill.

- e. To approve the receipts listed below:

- i. £ 1.81 Oct Interest (Savings account)

The receipt was noted.

1189. Planning

- a. To agree a response to the following consultations:

- i. 16/03413/PLF 25 Cowgate Erection of single storey extension to side

Resolved – that a response be returned recommending approval.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Gill.

- ii. 16/03514/TCA 4 The Green WELTON CONSERVATION AREA: Mountain ash, White beam and cherry; carry out remedial pruning to lift canopies away from footpath and highway as well as tidy and thin crowns. False acacia: fell as in extensive decline.

Resolved – that a response be returned supporting the application.

The resolution was proposed by Cllr. Banks and seconded by Cllr. Walker.

- iii. 16/02861/PLF The Lodge Kidd Lane Erection of two storey extension to side

There was a discussion which covered the following points:

The building is not listed but the conservation area report notes it as a 'particularly significant' one. A large extension destroys the character of the original building and an extension should not dominate the original house. The building adds character to the conservation area. The building stands alone and is unlike others on the road. Anyone living there would probably want more space. The extension would be done in keeping with the house and area. It was agreed to respond with 'no comment'.

Resolved – that a response of 'no comment' be returned.

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Roberts.

- b. To note the following decisions:

- i. 16/03028/TPO 1 Nelson Court TPO WELTON NO.10 2005 (REF:925) G1: Silver Birch T1; Fell because the tree has outgrown location and showing signs of decay at base. Silver Birch T2; 30% crown reduction to increase light to garden and maintain tree size.
PC Response: Support advice of tree officer
East Riding Decision: Granted with replanting condition
- ii. 16/02235/PLF 40 Welton Old Road Erection of conservatory to rear
PC Response: Recommend approval
East Riding Decision: Granted
- iii. 16/03163/TPO 6 Hall Walk TPO HALL WALK WELTON - 1991 (REF:138) G1: T1 Beech; reduce crown to extend longevity of tree. T2 Beech; reduce crown due to internal decay and proximity to road
PC Response: Support
East Riding Decision: Granted

- iv. 16/02663/REG3 East Riding of Yorkshire Council Supplies Gibson Lane South Erection of a two storey extension to side to incorporate additional storage, office accommodation and additional parking
PC Response: Recommend approval & support inclusion of landscaping
East Riding Decision: Granted with conditions
- v. 15/03404/STPLF Wastewise Waste Management Site Albion Lane Erection of waste storage building with 2 leachate tanks and construction of 18 aerated and 1 non-aerated maturation areas with associated access and landscaping
PC Response: No comment
East Riding Decision: Granted with conditions
- vi. 16/02941/PLF 1A Welton Old Road Erection of first floor extension with dormers and balconies, porch to front, erection of detached garage following demolition of existing buildings, alteration to ground floor openings and rendering of existing and proposed walls
PC Response: Recommend approval
East Riding Decision: Granted with conditions to protect privacy of neighbours
- vii. 16/02790/PLF 6A Bartrams Erection of first floor extension to front and first floor extension to side over steel column supports
PC Response: No comment
East Riding Decision: Granted with conditions

The decisions were noted. It was agreed to hold a planning committee meeting on November 22nd.

1190. Mill Dam – to receive an update

The Clerk reported that the fencing was due to go up at the end of the week with work starting on Monday 21st November.

1191. To review the report on the Willow Tree at Mill Dam and agree any action required

A report on the tree had recommended felling; the report noted that there was a large cavity in the limb that had been removed, that there was bark falling off the main trunk, that there was a lot of honey fungus present around the base of the tree and that the area is well used by the public. It was reluctantly agreed to get the tree felled and replanting would be looked at once the work to the Mill Dam was complete.

Resolved – that the willow tree is felled.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Walker.

1192. To review the updated Risk Assessments and agree any action required

The Clerk had circulated updated risk assessments; one document had been split into several specific to different areas. They also covered eg external contractors working on the Mill Dam. She noted that more actions could be taken eg regular checks. Council accepted the assessments and noted the comments.

1193. To agree action on Christmas Lights – whether to display as normal, to review risk assessment and PAT testing, whether to purchase new lights

The Clerk reported that, after four years of use, many lights are not working and will need replacing. She also reported that the current insurer requires them to be PAT tested which they are currently not.

The Mill Dam work is expected to go on through the Christmas period so there will be fencing in front of the lights and a muddy hole underneath. It was agreed not to put the lights up this year but to buy new ones next year and in future get them PAT tested with the office equipment.

The meeting also discussed having a point of contact, as requested by East Riding, who could be contacted in the case of an emergency with the lights. This may prevent an expensive call out by East Riding if they need to take action if the lights become dangerous. It was agreed that the Clerk be the point of contact, although she may not always be available.

1194. To receive feedback on the third party website management system and agree action on updating the website

ERNLLCA kindly gave a demonstration of how the content management worked for their VisionICT website and it seemed to be easy to use with good support. It was agreed to accept the quote from Vision to set up a new website and migrate across. It was also agreed to go with a .gov domain. The current website management agreement is in place until September; it was agreed to wait until the new financial year to start the migration ie put something in next year's budget to cover it.

Resolved – to change the website agreement to go with VisionICT with a new site and new domain; to be done in the new financial year.

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Roberts.

1195. To review and agree changes to the Grant Scheme

Resolved – that the updated scheme be adopted.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Boyle.

1196. To receive a report from the Memorial Hall Trustees

It was reported that the visit to the library with Groundworks was excellent and useful. An EGM will be set up to make a decision on whether to become a CIO; the Trustees will be taking legal advice and consulting the Parish Council. There are various repair jobs to be done. The caretaker is leaving on Dec 2nd.

1197. To note correspondence received and agree any action required

a. NHS Consultation on Urgent Care changes

A response will be sent supporting Option 3 for the Urgent Care Centres (and not 2) and supporting option A for wrap around patient care.

Resolved – that a response be sent supporting Option 3 (and not 2) for Urgent Care Centres and option A for wrap around patient care.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Banks.

b. East Riding of Yorkshire Landscape Character Assessment

It was agreed to respond noting that the changes affecting the landscape were wind turbines and a loss of historic parkland attached to listed buildings. The document is used indirectly in responding to planning applications; a future version could include more emphasis on the built environment.

1198. To receive any other items for note or future agendas

None

1199. To confirm the date of the next full Council meeting as December 20th 2016.

Confirmed.

The Chairman declared the meeting closed at 9:24pm.