

# Welton Parish Council

## Minutes of Meeting held 18<sup>th</sup> April 2017 at 7:00 pm

Present were Councillors Peck (in the chair), Banks, Gill, Fairweather, Roberts, Rockett, Walker and Wilde. Also in attendance were the outgoing Clerk, the new Clerk and two members of the public.

### 1280. Public Forum

Mike Johnson and Mike Thane have applied to join Council as they wish to put something back into the community that they live in and they attended the meeting to answer any questions from Council ahead of Council's decision about whether to co-opt them. The Chair thanked them for attending and showing an interest in Council.

### 1281. Apologies

Apologies were received from Cllr. Boyle and Ward Cllr. Abraham.

### 1282. Declarations of interest

None were declared.

### 1283. Dispensation Requests

None had been received.

### 1284. To receive the East Riding of Yorkshire Councillor's report

Nothing to report. No news on the work opposite the school.

### 1285. To approve the minutes of the previous meeting

**Resolved** – that the minutes of the meeting held on 21<sup>st</sup> March 2017 are a true record.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Banks.

### 1286. To note the minutes from other meetings

a. Personnel Committee meeting held 29<sup>th</sup> March 2017

b. Personnel Committee meeting held 6<sup>th</sup> April 2017

The minutes were noted.

### 1287. Clerks Report – to receive the report and discuss any matters arising not otherwise on the agenda

The Clerk noted that the application to have the area behind Melton pond designated as an 'asset of community value' had been rejected.

She also noted that she had been unable to progress the new website which needs to be up and running by the beginning of September; a site map is needed. Cllrs. Roberts, Wilde and Peck agreed to look into it.

### 1288. To agree whether to co-opt two new Councillors

**Resolved** – that Mike Johnson and Mike Thane be co-opted on to Council.

The resolution was proposed by Cllr. Walker and seconded by Cllr. Roberts.

### 1289. Finance

a. To approve the quarterly reports ie bank reconciliation, budget comparison and petty cash log.

The budget comparison report was updated to give a breakdown of the spending from reserves.

**Resolved** – that the reports be approved.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Fairweather.

- b. To consider the annual return statements, review the system of internal control and agree any action needed ahead of completing the annual return.

**Resolved** – that the statements be answered positively.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Gill.

- c. To agree the figures and timetable for the annual return

**Resolved** – that the figures and timetable be accepted.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Fairweather.

- d. To approve the payments listed below:

i.	£ 541.73	Helena Crutchley	Salary & allowance (Standing order)
ii.	£ 5.23	Helena Crutchley	Salary increase
iii.	£ 271.58	Margaret Freer	Salary & allowance
iv.	£ 64.20	HMRC	Tax
v.	£ 12.42	Orange	Phone (Direct Debit)
vi.	£ 276.63	East Riding of Yorkshire Council	Pension
vii.	£ 400.00	Welton Melton & Wauldby News	Grant
viii.	£ 2607.00	Mason Clark Associates Limited	Project management
ix.	£ 35.00	Information Commissioner	ICO registration
x.	£ 686.79	ERNLLCA	Subscription

**Resolved** – that the payments be approved

The resolution was proposed by Cllr. Rockett and seconded by Cllr. Roberts.

- e. To approve the receipts listed below:

- i. £ 0.66 Mar Interest (Savings account)

The receipt was noted.

## 1290. Planning

- a. To agree a response to the following consultations:

- i. 17/00641/PLB Apartment 2 Welton Hall Dale Road Listed building consent for the installation of roof lights

**Resolved** – that a response be returned objecting to the application and supporting the views of the conservation officer. It was agreed that there is existing alternative sources of light.

The resolution was proposed by Cllr. Gill and seconded by Cllr. Fairweather.

- ii. 17/00871/PLF Land North West of Melton Park Villa Melton Old Road  
Erection of a dwelling following demolition of outbuilding

**Resolved** – that a response be returned supporting the application on condition that the existing trees are retained.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Walker.

- b. To note the following decisions:

- i. 17/00326/PLF. Little Wauldby Farm Swanland Dale. Erection of a grain store  
PC Response: Support  
East Riding Decision: Granted

- ii. 17/00417/PLF Hunsley Primary School 41 East Dale Road Erection of a modular building to provide an extension to the temporary primary school and re-location of boundary fence  
PC Response: Welton Parish Council has considered this application and has no objections on condition that the following problems are addressed: 1) Lighting. Residents have reported that the site has bright lighting, which operates from early morning (6am) until late at night, which is shining into their properties and having an adverse impact. Council wants no further lighting introduced as a result of this application and requests that the existing lighting be looked at again to

prevent it affecting the resident's amenity (Council is not aware of lighting being included in the original application). 2) Traffic & Parking. Council continues to have major concerns about the parking and traffic problems around the school and does not accept that the traffic and parking for the primary school can be detached from that at the secondary school. Furthermore it does not accept that the strategy of parking at the far side of the secondary school and walking the pupils round, is being followed. The grass verge is being damaged by vehicles parking on it and resident's drives are being blocked at drop off time. Council agrees that the school needs to be more proactive with the management of traffic and parking.

East Riding Decision: Granted

- iii. 17/00521/PLF 22 Common Lane Erection of single storey extension to side and rear following demolition of existing conservatory and detached garage

PC Response: Recommend approval

East Riding Decision: Granted

- iv. 16/04268/PLF Apartment 1 Welton Hall Dale Road Installation of 2 rooflights in south-western elevation and construction of dormer window in south-eastern (front) elevation

PC Response: No comment

East Riding Decision: Granted

- v. 16/04308/PLF 10 Temple Walk Change of use of amenity land to create new vehicular access and driveway

Application Withdrawn

The decisions were noted.

#### **1291. To review the draft Parish Plan and agree any action to progress**

Various amendments were agreed. The amended plan will be sent to Dave Hickling for formatting with photographs (which Councillors will send to the Clerk for forwarding) and approval at a future meeting.

**Resolved** – that the draft plan be amended as follows:

- 1.3 Delete mention of steering group
- 2.1 Include Wauldby
- 2.9 Delete reference to café
- 3.1 (and other locations) Plan to be called Welton Parish Community Plan
- 4.3 Maintain fabric of fountain & delete references to feature on Brookside
- 6.5 Modify extent of 20mph & delete reference to speed bumps
- 7.4 Trod for walkers
- 8.2 Include Sandpiper Pub
- 8.4 Morrisons is in Brough
- Delete Table 1
- Add section 9.6

The resolution was proposed by Cllr. Walker and seconded by Cllr. Roberts.

#### **1292. Mill Dam - to review the project status and recent correspondence relating to it and agree any action required.**

The appropriate permit is in place to allow the fish to return; once this has happened the project is complete. It was noted that the main sluice is still wide enough for ducklings to get washed down but it was felt that narrower gaps would cause problems by getting blocked. The silt trap has suddenly become full and needs emptying – the Clerk is to meet someone from Clearway the next day; it was agreed to get the trap emptied and then consider costs for regular emptying. She has also asked someone to provide costs for looking after the new turf which is looking dry. An email had been received noting that the low level of the gravel creates a lip with the rim of the pond and the road and that the seats are now nearer the water. It was noted that the area is

sloped so it's difficult to add further gravel without it ending up in the water. It was agreed to take no action now but monitor the situation and consider it as part of future maintenance.

**1293. To consider the proposed street names for the 'Humber Growers' development and agree any proposed alternatives**

It was agreed to object to the proposed names on the basis that they have no local relevance. Names of local people were suggested – Cllr. Gill to provide a list to the Clerk for forwarding.

**Resolved** – to object to the names suggested and supply names of local people.  
The resolution was proposed by Cllr. Walker and seconded by Cllr. Rockett.

**1294. To approve use of the village green by the South Hunsley Swimming Club during their Spring Walk on Sunday 4th June.**

**Resolved** – that the group be allowed to use the village green on June 4<sup>th</sup> on condition that nothing is pinned to the trees and that the group have appropriate liability insurance in place.  
The resolution was proposed by Cllr. Rockett and seconded by Cllr. Peck.

**1295. To agree whether to purchase a litter bin for Crossall Hill Lane**

East Riding Council has confirmed that a bin can be put at the top where the Wolds Way goes to the right.

**Resolved** – that a litter bin be installed at the top of Crossall Hill Lane  
The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts.

**1296. To receive a report from the Memorial Hall Trustees**

The heaters have been installed in the committee room and the toilets are being re-tiled. The Trustees are supporting the Open Gardens event.

**1297. To elect a Trustee to Welton Memorial Hall**

**Resolved** – that Steve Jibson, 11 Cowgate, Welton be elected as a Trustee to Welton Memorial Hall as a Parish Council representative.

The resolution was proposed by Cllr. Walker and seconded by Cllr. Peck.

**1298. To note correspondence received and agree any action required**

- a. Parish Transport Champion Nomination  
It was agreed that Cllr. Wilde will continue in this role.
- b. Parish Liaison Meetings  
Cllr. Peck will attend the meeting in Beverley if it does not clash with the Council's Annual Meeting.
- c. East Riding are proposing that the 30mph limit be extended down Common Lane almost as far as the railway.

**Resolved** – that Council supports the draft order to extend the 30mph limit on Common Lane  
The resolution was proposed by Cllr. Peck and seconded by Cllr. Wilde.

**1299. To agree to close the meeting to public and press on the grounds of confidentiality**

**Resolved** – that the meeting be closed to public and press  
The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts.

**1300. To review the employment of the new Clerk and agree any actions required**

**Resolved** – that the May meeting be moved to May 9<sup>th</sup>.

**Resolved** – that the Clerk purchase a printer for her use with a budget of up to £150.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts.

**1301. To agree to open the meeting to public and press**

The meeting was re-opened.

**1302. To receive any other items for note or future agendas**

The Green Dragon are planning renovations and may send a representative to the next meeting.

The code on the defibrillator box is not legible; the Clerk to try and contact the YAS to take a look.

**1303. To confirm the date of the next full Council meeting as May 16<sup>th</sup> 2017.**

The meeting date was changed to May 9<sup>th</sup>.

**1304. Bull Ings - - to approve the annual reconciliation and cashbook**

**Resolved** – that the Bull Ings reconciliation and cash book are approved.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Rockett.

The Chair passed on her sincere thanks to the outgoing Clerk Helena, Thanked her for all the work she has done, her dependability, availability, friendliness and support. Helena has been an absolute gold star. The full committee wished Helena well

Helena thanked the council for all their support, she said it's been good to see a Council grow in confidence and play a part in that.

The Chair declared the meeting closed at 9:05 pm.