

Welton Parish Council

Finance & Policy Working Group

Minutes of Meeting held 9th July 2019 at 7.00pm

Present were Councillors Boyle (chair), Peck and Fairweather. Also in attendance was the Clerk.

206. To elect a Chairman to the group

Resolved – that Cllr Boyle continues as chair.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Thane

207. Apologies for absence

Councillors Gill

208. Declarations of Interest

None were declared.

209. Approval of minutes of the last meeting held 9th April 2019

Resolved – that the minutes are a true record.

The resolution was proposed by Cllr. Thane and seconded by Cllr. Peck

210. To review Standing Orders and Financial Regulations

The group considered the changes recommended by NALC and merits of adopting these or incorporating changes to existing standing orders and financial regulations.

Resolved – that a recommendation be brought to full council that the Standing orders and relevant financial regulations be reviewed in line with the NALC recommendations. Cllr Thane to start draft versions to be circulated to Full Council upon approval of review.

The resolution was proposed by Cllr. Thane and seconded by Cllr. Boyle

211. To review the Grant Scheme

The group considered the need for grant application to be considered on a twice yearly basis December and June.

Resolved – that a recommendation be brought to full council that the twice yearly application dates be removed from the grant application guidance leaving applicants free to apply throughout the year.

The resolution was proposed by Cllr. Fairweather and seconded by Cllr. Thane

212. To review bank statements and quarterly financial paperwork

- i. Quarterly reconciliation and cash book and bank statements and Quarterly report against budget for the first quarter April 19 to June 19 were found to be in order
- ii. The quarterly report against budget was discussed and the purchase of Gibson Lane to be moved from contingency budget line into projects.
- ii. The Petty Cash cashbook was found to be in order.

213. Provisional date of the next meeting

The next meeting was agreed as the 8th October 2019, 7pm

The Chairman declared the meeting closed at 7.49 pm